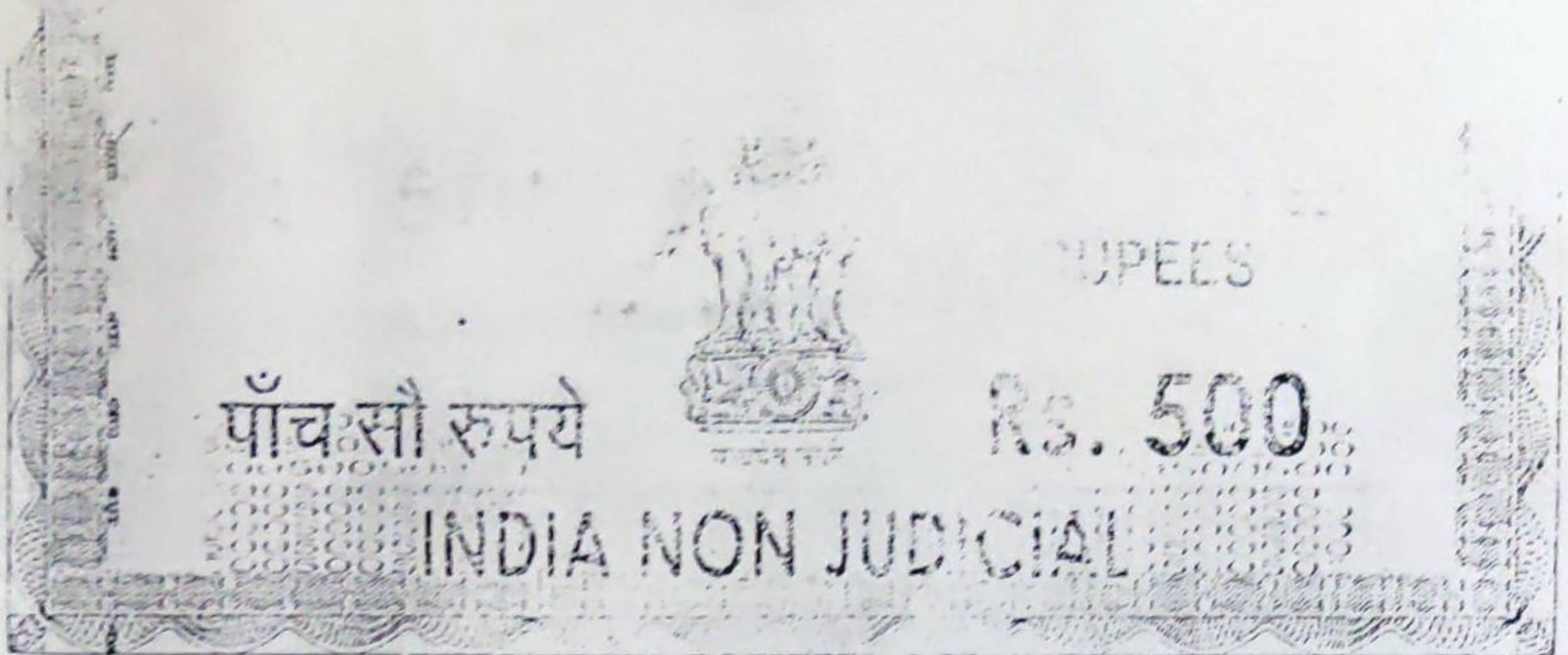


10/11/2014



കേരളം കേരള KERALA

605376

## DEED OF TRUST

Prof. Babukutty



THIS DEED OF TRUST is executed on this the 5<sup>th</sup> day of June, Two Thousand and Fourteen. The name of Trust is Toc-H (Residential) Public School.

This is in continuation of the original deed executed on 23<sup>rd</sup> day of April, One Thousand Nine Hundred and Ninety Three of Toc-H (Residential) Public School. The Trust is executed with the following amendments.

- |                          |                           |
|--------------------------|---------------------------|
| 1. PROF. T. BABUKUTTY    | 6. ER. P.T. PRAKASH BABU  |
| 2. MR. VARGHESE CHERIYAN | 7. DR. P.T. SANTHOSH BABU |
| 3. MRS. AMMINI GEORGE    | 8. DR. K. VARGHESE        |
| 4. MRS. SOSAMMA THOMAS   | 9. MRS. PREMY PRAKASH     |
| 5. MR. P.T. SUBHASI BABU | 10. MRS. SHEELA BOYD      |

21/6/14

PROP. T. BABUKUTTY

10/29/2014

at the ...  
at ...  
310  
on the ... 5th day of June 2014

by

Prof. T. BABUKUTY, Librarian

day of June 2014, Secret Subscriptions, General  
Library

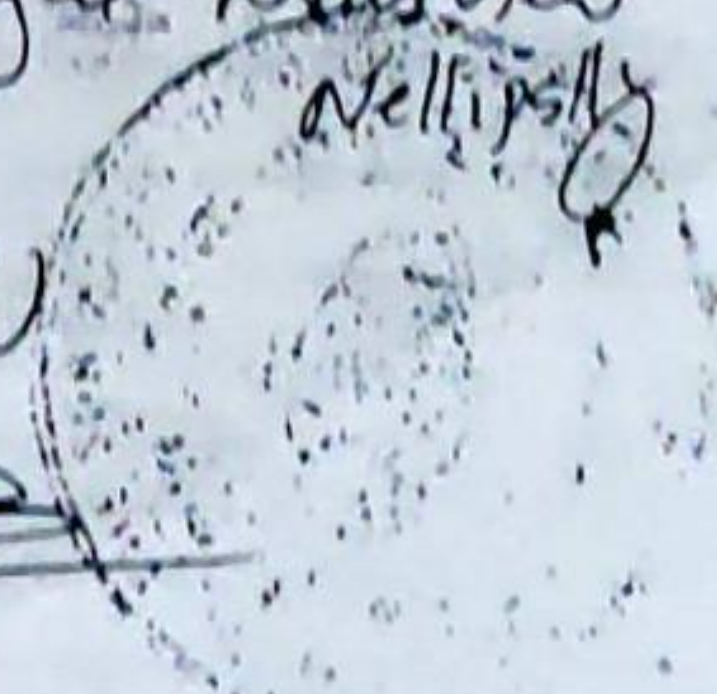
of T. BABUKUTY, Librarian

was Rbl. College professor residing at Nishadon  
Punalay.

Researcher [Signature]

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in ...  
10/29/2014  
[Signature]





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- 2 -

8 : 1927

1. The following persons were subsequently inducted in the Board of Trustees:

- (a) Dr. K. Varghese, aged 80, S/o. C.K. Varghese, residing at Changarappallil, Kochi as per the unanimous decision of the 35<sup>th</sup> General Body Meeting held on 14.12.1996 was inducted in this Trust.
- (b) Mrs. Premy Prakash, aged 48, W/o. P.T. Prakash Babu, Jayabharatham Bungalow, Elampal P.O., was unanimously inducted in the Trust at the 66<sup>th</sup> General Body Meeting held on 02.07.2002.
- (c) Mrs. Sheela Boyd, aged 50, W/o. Mr. Boyd Koshy Muthalali, Ambanad, Valacode P.O., Punalur was unanimously inducted in the Trust at 157<sup>th</sup> General Body Meeting held on 17.03.2012.

2. The founder Manager Smt. Mariyamma Koshy expired on 08.02.2012 and her name was removed from the Board of Trustees in 17.03.2012 and Mr. Varghese Cheriyan, S/o. C.K. Varghese was nominated as the Manager of the Trust.

3. As per the instruction of Income Tax Commissioner, Thiruvananthapuram letter dated 29.04.2014 and No. 301/12A/51/2013-14, 181<sup>st</sup> General Body Meeting of Toc-H (Residential) Public School Trust held on 09.05.2014 at Toc-H School Office at 4 PM Nine Resolutions were unanimously passed and included in the Deed (No. 16 to 24)

1. PROF. T. BABUKUTTY

6.

ER. P.T. PRAKASH BABU

2. MR. VARGHESE CHERIYAN

7.

DR. P.T. SANTHOSH BABU

3. MRS. AMMINI GEORGE

8.

DR. K. VARGHESE

4. MRS. SOSAMMA THOMAS

9.

MRS. PREMY PRAKASH

5. MR. P.T. SUBHASH BABU

10.

MRS. SHEELA BOYD

10-1137  
2/6/14.

Rs. 500/-

PROF. T. BABUKUTTY  
NISH DEVI, CHENNAI, PUNALUR

पाँच सौ रुपये



RS. 500

INDIA NON JUDICIAL

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- 3 -

This Deed of Trust is executed by :

1. Prof. T. Babukutty, son of Thomas, aged 73, Rtd. College Professor, residing at "Nisha Den", Chemmanthoor, Punalur, Punalur Taluk.
2. Mr. Varghese Cheriyan, son of late C.K. Varghese, aged 78, Contractor, residing at "River View", Nellippally, Punalur, Punalur Taluk.
3. Mrs. Ammini George, wife of late Mr. George T.V., aged 87, Planter, residing at St. George Estate, Kallely P.O., Konny, Pathanamthitta District.
4. Mrs. Sosamma Thomas, wife of Mr. T.K. Thomas, aged 82, Retired Teacher, residing at "Panikkaru Veedu, H.S. Junction, Punalur, Punalur Taluk.
5. Mr. P.T. Subhash Babu, son of late Mr. P.O. Thomas Vaidyan, aged 60, Businessman, residing at "Jayabharatham Bungalow, Punalur, Punalur Taluk.

- |                          |                        |
|--------------------------|------------------------|
| 1. PROF. T. BABUKUTTY    | ER. P.T. PRAKASH BABU  |
| 2. MR. VARGHESE CHERIYAN | DR. P.T. SANTHOSH BABU |
| 3. MRS. AMMINI GEORGE    | DR. K. VARGHESE        |
| 4. MRS. SOSAMMA THOMAS   | MRS. PREMY PRAKASH     |
| 5. MR. P.T. SUBHASH BABU | MRS. SHEELA BOYD       |

04138  
216114.

R. 500/- PROF. T. BABUKUTTY  
NISHA DEN, CHEMMANTHOOR, PUNALUR

6. Mr. P.T. Prakash Babu, son of late Mr. P.O. Thomas Vaidyan, aged 55, Engineer residing at "Jayabharatham Bungalow, Punalur, Punalur Taluk.
7. Dr. P.T. Santhosh Babu, son of late Mr. P.O. Thomas Vaidyan, aged 48, Doctor, residing at "Jayabharatham Bungalow, Punalur, Punalur Taluk.
8. Dr. K. Varghese, Son of late C.K. Varghese, aged 80, Educationalist, residing at Changarapallil, Kochi.
9. Mrs. Premy Prakash, aged 48, Housewife, W/o. P.T. Prakash Babu, residing at "Jayabharatham Bungalow, Punalur, Punalur Taluk.
10. Mr. Sheela Boyd, aged 50, Housewife, W/o. Mr. Boyd Koshy Muthalali, Ambanade, Valacodu P.O., Punalur, Punalur Taluk,

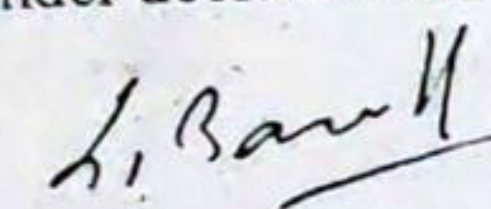
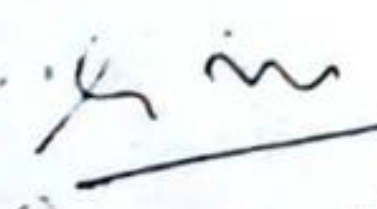
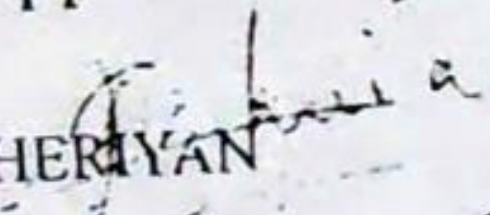
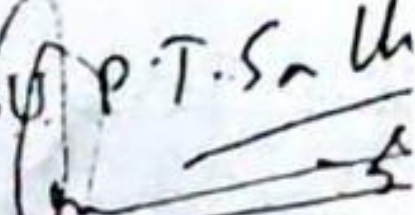
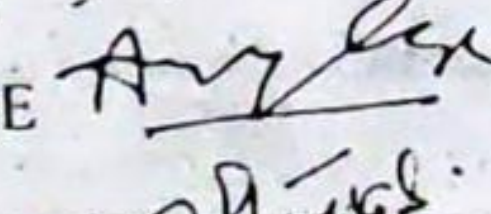
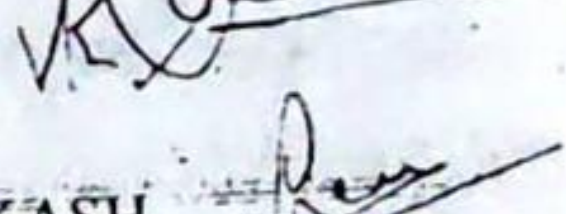
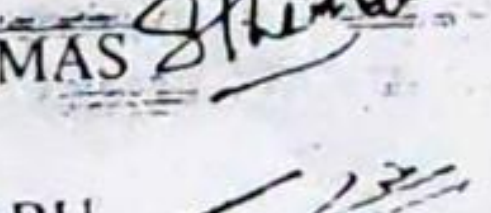
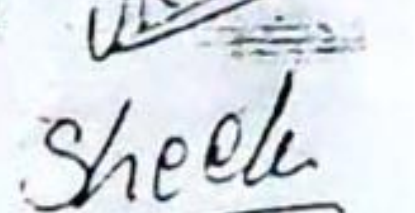


Hereinafter called "THE TRUSTEES" which expression shall where the subject or context allows or admits of, be deemed to include the survivor or survivors of them and also successor or successors in office.

WHEREAS the Founder Trustees have raised a sum of Rs. 8,000/- which is termed Trusts money and the same is being handed over to the Trust constituted by them for the effective control over the same for investment thereof in some approved security and apply the income exclusively for the objects hereunder mentioned:

The said sum of Rs. 8,000/- (being the total of Rs. 1,000/- each) paid by the 8 Founder Members towards initial payments and the amount raised subsequently that be invested in starting a School representing the name known as "TOC H (Residential) PUBLIC SCHOOL". The new Board of Trustees have been inducted to the Trust without any contribution as Trust Money.

NOW THIS INDENTURE WITNESSETH and it is hereby agreed and declared by and between the Trustees as follows:-

1. In pursuance of the common wish and desires of Trustees they do hereby agree to have and hold the Trust's money upon the Trust for the objects, provisions and agreements hereunder declared and expressed concerning the same.

- |                          |   |                           |   |
|--------------------------|---|---------------------------|---|
| 1. PROF. T. BABUKUTTY    |  | 6. ER. P.T. PRAKASH BABU  |  |
| 2. MR. VARGHESE CHERIYAN |   | 7. DR. P.T. SANTHOSH BABU |  |
| 3. MRS. AMMINI GEORGE    |  | 8. DR. K. VARGHESE        |  |
| 4. MRS. SOSAMMA THOMAS   |  | 9. MRS. PREMY PRAKASH     |  |
| 5. MR. P.T. SUBHASH BABU |  | 10. MRS. SHEELA BOYD      |  |

2. WHEREAS the trustees intend to establish a School with objectives shown below by acquiring property with other assets for conducting the same. The Trustees shall possess the existing fund as also all contributions made in future from time to time with all accumulation to the said fund upon Trust for the improvements of the school according to the rules and bye-laws of the school created by the parties. A copy of the same is attached hereto.

3. The objects for which the Trust is constituted are the following:

- (a) To establish and administer institutions of its own for pre-primary, primary, secondary and higher education including public schools and residential schools.
- (b) To establish and/or administer institutions for general education at all levels including Arts and Science Colleges, Professional Colleges in the fields of Engineering, Science, Technology, Management Medicine etc. Technical Training Institute and research Institutions.
- (c) To provide and run institutions of its own or in association with other institutions for conducting studies and research in various discipline.
- (d) To institute professorship, fellowships, Readership etc. for the above purpose and to create appropriate posts and make appointments of competent persons in the above posts are found essential and necessary.
- (e) To organize and conduct basic education, graduate, post graduate and research courses.
- (f) To impart moral education and other programmes for the character formation and personality development of children.
- (g) To conduct lectures, seminars, study groups, workshops etc.
- (h) To organize programmes and conduct training for the development of literary talent and fine arts including music, dance and similar activities.
- (i) To publish research paper, treatises, books and periodicals and other literature.
- (j) To work in collaboration with the educational institutions and the Universities in Kerala and outside and to co-operate with other Trusts, Societies, Institutions National and International, engaged in the pursuit of all or any of the above objects on permanent or temporary basis.

1. PROF. T. BABUKUTTY

2. MR. VARGHESE CHERIYAN

3. MRS. AMMINI GEORGE

4. MRS. SOSAMMA THOMAS

5. MR. P.T. SUBHASH BABU

6. ER. P.T. PRAKASH BABU

7. DR. P.T. SANTHOSH BABU

8. DR. K. VARGHESE

9. MRS. PREMY PRAKASH

10. MRS. SHEELA BOYD

- (k) To arrange for the documentation of such materials in education, Science and Technology and allied fields as it may deem fit from time to time.
  - (l) To conduct courses and examinations and to award Diplomas and/or Certificates in respect of courses conducted or sponsored by the Trust subject to the rules and regulations of the Government in force from time to time.
  - (m) To enter into any agreement or contract with any Trust, Society or Institution for the implementation of the objects of the Trust.
  - (n) To do all such things and perform all such acts as may be necessary or appropriate for or incidental to the achievements of any or all of the above objects.
  - (o) To organize training programmes and coaching for the development of the physical faculties of children including sports, games both out-door and in-door, including establishment of stadium, courts, appointment of coaches, trainers and conduct of tournaments etc.
4. (P) That this Trust shall not be revocable except with the consent of Trustees.
5. The Trustees shall by themselves or through as agent or agents employed by them administer the Trust Property in such a manner as might be most beneficial to the interest of the Trust and shall realise the rent dividend, interest and other income accruing from the Trust property and all parties shall make such formal endorsements and execute documents and do every such thing as may be legally necessary to enable the Trustees to realize such income.
6. If at any time the Trustees find that the income of Trust property is not sufficient for the objects of the Trust as hereinbefore recited, they shall be at liberty to raise money as they may think proper.
7. The Trustees shall from the date of these presents start school in any rental building suitable for a school as the Trustees may think proper with the sanction of the appropriate authorities and to pay all initial cost in that connection out of the contributions and in case of any deficiency shall make good the same out of taking loan or raising money from other sources that the Trustees may consider necessary for the purpose.

1. PROF. T. BABUKUTTY

2. MR. VARGHESE CHERIAN

3. MRS. AMMINI GEORGE

4. MRS. SOSAMMA THOMAS

5. MR. P.T. SUBHASH BABU

6. ER. P.T. PRAKASH BABU

7. DR. P.T. SANTHOSH BABU

8. DR. K. VARGHESE

9. MRS. PREMY PRAKASH

10. MRS. SHEELA BOYD

8. The trustees shall manage and develop the school and other Trust property paying the Government Revenue, cesses, taxes and all expenses of collection and management and shall use the balance as well as the income from other sources and any balance remaining after making such expenses shall be deposited in such bank or banks and invested in such manner as the Trustees may consider proper.
9. In case the land where the school building is to be created or erected is acquired by the Government, the Trustees shall utilize the entire compensation money for purchase of another land or lands suitable for the purposes and erect a new building and restart the school thereon.
10. The Trustees may at any time and from time to time vary such investments or investments for others of a like nature for the sake of a better return but shall on no account change the character of the investment or investments.
11. The Trustees shall out of the income of the Trust pay at the first instance all costs, charges and expenses of or incidental to the maintenance and administration of the Trust and shall apply for awarding the scholarship aforesaid. In case of any surplus, the same shall be invested in the same time of security. In case of deficit, the value of the award shall abate proportionately.
12. The Trustees may at any time and from time to time set apart as and by way of sinking fund the whole or any part of the surplus income produced by the Trust in any year and the same may be invested for any of its objects.
13. The Trustees can nominate one if he/she relinquishes his/her membership and on death his/her successor could become a member with the approval of the majority of the Trustees.
14. If necessary in case of any vacancy amongst the Trustees occurring by death or bankruptcy or resignation of any Trustee or for any other cause, the other Trustees will have the right to appoint a new Trustee or Trustees by a majority of vote if he/she has not nominated one as his/her nominate or successor.

1. PROF. T. BABUKUTTY

2. MR. VARGHESE CHERIAN

3. MRS. AMMINI GEORGE

4. MRS. SOSAMMA THOMAS

5. MR. P.T. SUBHASH BABU

6. ER. P.T. PRAKASH BABU

7. DR. P.T. SANTHOSH BABU

8. DR. K. VARGHESE

9. MRS. PREMY PRAKASH

10. MRS. SHEELA BOYD

15. Any member found guilty of conduct and character opposed to the principles of Trust may be expelled by a 2/3 Votes of those present at a meeting of the Trustees with quorum, provided that the member has due notice of the charges against him/her and full opportunity to answer them before the Trustees.
16. Any amendments to the trust deed will be carried out only with the prior approval of the Commissioner of Income Tax having the jurisdiction
17. In the event of dissolution/winding up of the Trust, the assets remaining as on the date of dissolution shall under no circumstances, be distributed among the trustees/members of the managing committee/Governing body but the same shall be transferred to another Charitable Trust/Society whose objects are similar to those of the trust/society and which is registered U/s. 12 AA of the Income Tax Act at the time of transferral shall be vested with the Government.
18. The funds of the trust shall be invested in the mode specified under Section 11 (5) read with Section 13 (1) (d) of the ITA and no portion of it will be utilized for payment to the Trustee/members/office bearer by way of profit/Dividend/Interest etc.
19. No amendments to the trust deed shall be made against the provisions of sections 2 (15), 11, 12, 13 and 80G if the ITA as amended from time to time.
20. The accounts of the trust shall be regularly maintained, and every year the accounts shall be closed by 31st March and the same shall be audited by Qualified Chartered Accountant.
21. The income and funds of the trust will solely be utilised for the objects and no portion of it will be utilized for payment to the trustees by way of profit/dividend/interest etc.
22. The benefits of the trust are open to all, irrespective of caste, religion, creed, sex etc.

- |   |   |
|---|---|
| 1. PROF. T. BABUKUTTY <i>libank</i>     | 6. ER. P.T. PRAKASH BABU <i>Am</i>              |
| 2. MR. VARGHESE CHERIYAN <i>Cherian</i> | 7. DR. P.T. SANTHOSH BABU <i>P.T.S. Cherian</i> |
| 3. MRS. AMMINI GEORGE <i>Ammini</i>     | 8. DR. K. VARGHESE <i>K. Varghese</i>           |
| 4. MRS. SOSAMMA THOMAS <i>Sosamma</i>   | 9. MRS. PREMY PRAKASH <i>Premy</i>              |
| 5. MR. P.T. SUBHASH BABU <i>Subhash</i> | 10. MRS. SHEELA BOYD <i>Sheela</i>              |

23. The trust does not intend to run any business. The trust will not function in the nature of conducting any business activity and not for the purpose of profits.

24. If the trust intends to run any business, it will satisfy the conditions stipulated in Section 11 (4) and provision to section 80G (5) (1) of the Income Tax Act, 1961.

This document is an Amendment of the Trust Deed registered as No. 95 of 1993 of Book IV Pages from 41 to 51 of Punalur S.R.O.

We desire to register this document at the Sub Registrar Office, Punalur for the sake of our convenience.

1. Prof. T. Babukutty *T. Babukutty*
2. Mr. Varghese Cheriyan *Varghese Cheriyan*
3. Mrs. Ammini George *Ammini George*
4. Mrs. Sosamma Thomas *Sosamma Thomas*
5. Mr. P.T. Subhash Babu *P.T. Subhash Babu*
6. Er. P.T. Prakash Babu *P.T. Prakash Babu*
7. Dr. P.T. Santhosh Babu *P.T. Santhosh Babu*
8. Dr. K. Varghese *K. Varghese*

- |   |   |
|---|---|
| 1. PROF. T. BABUKUTTY <i>T. Babukutty</i>         | 6. ER. P.T. PRAKASH BABU <i>P.T. Prakash Babu</i>   |
| 2. MR. VARGHESE CHERIYAN <i>Varghese Cheriyan</i> | 7. DR. P.T. SANTHOSH BABU <i>P.T. Santhosh Babu</i> |
| 3. MRS. AMMINI GEORGE <i>Ammini George</i>        | 8. DR. K. VARGHESE <i>K. Varghese</i>               |
| 4. MRS. SOSAMMA THOMAS <i>Sosamma Thomas</i>      | 9. MRS. PREMY PRAKASH <i>Premy Prakash</i>          |
| 5. MR. P.T. SUBHASH BABU <i>P.T. Subhash Babu</i> | 10. MRS. SHEELA BOYD <i>Sheela Boyd</i>             |

- 9 Mrs. Premy Prakash
- 10 Mrs. Sheela Boyd Sheela

Witnesses:

- 1 Kishor  
S/o. Remanan  
Kailasom, Yeroor
- 2 Chandran Pillai  
S/o. Narayana Pillai  
Karthika, Valacode

This matter is Typewritten

Correction : NIL

Prepared by QDA 612, N.J. Omanakuttan Pillai

- |                          |                          |
|--------------------------|--------------------------|
| 1. PROF. T. BABUKUTTY    | 6. ER. P.T. PRAKASH BABU |
| 2. MR. VARGHESE CHERIYAN | DR. P.T. SANTHOSH BABU   |
| 3. MRS. AMMINI GEORGE    | DR. K. VARGHESE          |
| 4. MRS. SOSAMMA THOMAS   | 9. MRS. PREMY PRAKASH    |
| 5. MR. P.T. SUBHASH BABU | 10. MRS. SHEELA BOYD     |

Sheela

P.T. Subhash

P.T. Santhosh

Sheela

## BYE-LAW

# RULES AND REGULATION OF TOC II (RESIDENTIAL) PUBLIC SCHOOL TRUST

1. Name : The Trust shall be known as Toc II (Residential) Public School (hereinafter referred to as Trust)
2. Registered Office : Registered Office of the Trust shall be at Toc II (Res.) Public School, Paper Mill P.O., Punalur
3. Jurisdiction : Jurisdiction of the Trust's activities shall be the whole of Kerala.

## 4. Definitions :

Unless otherwise stated in these Rules & Regulations the following will have meanings noted against each.

(A) Trust : TOC II (RESIDENTIAL) PUBLIC SCHOOL

(B) General Body : General Body comprises Trustees

(C) Governing Body : Board of Trustees

(D) Accounting year of the Trust : From 1<sup>st</sup> April to 31<sup>st</sup> March

(E) The masculine gender shall apply to the females also wherever the centre of situation requires.

1. PROF. T. BABUKUTTY

6. ER. P.T. PRAKASH BABU

2. MR. VARGHESE CHERIYAN

7. DR. P.T. SANTHOSH BABU

3. MRS. AMMINI GEORGE

8. DR. K. VARGHESE

4. MRS. SOSAMMA THOMAS

9. MRS. PREMY PRAKASH

5. MR. P.T. SUBHASH BABU

10. MRS. SHEELA BOYD

Membership to the Trust shall be restricted to the members of the Loc II Organisation in India.

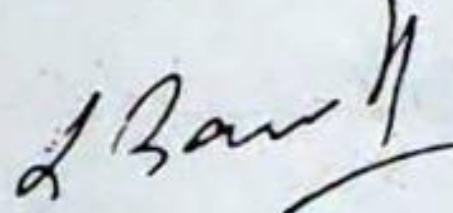

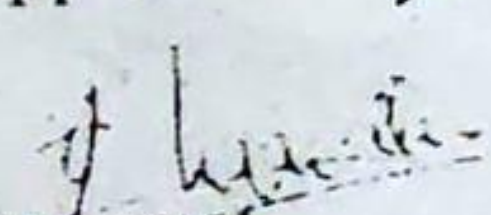
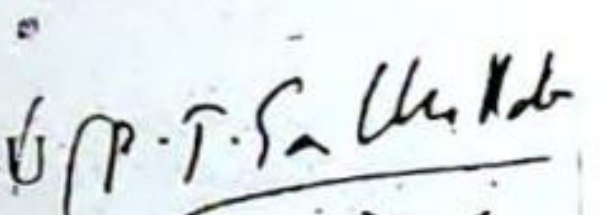
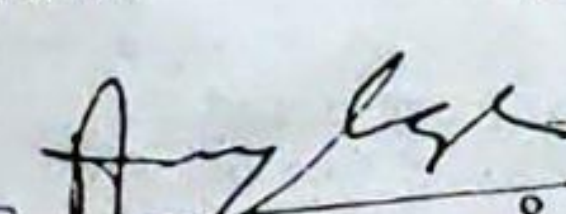
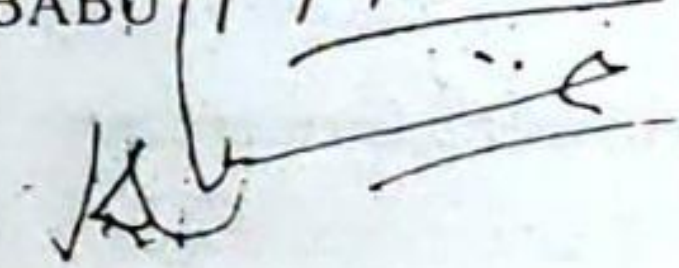
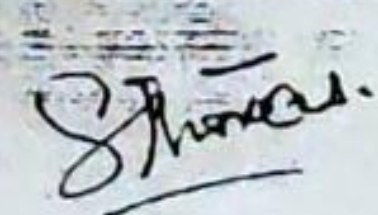
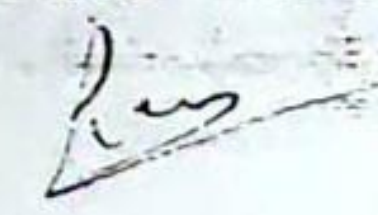

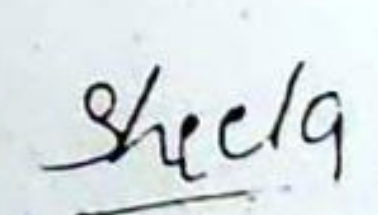
6. Annual General Body Meeting of Trustees

1. Annual General Body Meeting will be held once in a year in Punalur or any other place decided by the Governing Body ordinarily in the month of July to transact the following business.

- (a) The quorum for the General Body Meeting shall be Two Third of the Members of Trust on that date or seven persons whichever is lower.
- (b) If within half an hour of the proposed date and time of the meeting there is no quorum the meeting shall stand adjourned to another day, place and time in the following week and those who are present at the adjourned meeting shall constitute the quorum.
- (c) The Agenda for the Annual General Meeting shall be prepared and approved by the Trustees and circulated along with the notice of the meeting.
- (d) The President of the Board of Trustees or in his absence, the Manager shall preside over the Annual General Meeting. In the absence of the President or Manager, Vice President of the Board of Trustees may preside over the Meeting.
- (e) The Secretary shall record or cause to be recorded the Minutes of the Meeting.

7. Board of Trustees

The control, administration and Management of the Trust shall vest in accordance with Rules & Regulations of the Trust which shall consist of not more than 10 members, office bearers of the Trust as President, Vice President, Manager, Secretary, Treasurer, administrator and all other Trustees:

- |   |   |
|---|---|
| 1. PROF. T. BABUKUTTY     | 6. ER. P.T. PRAKASH BABU   |
| 2. MR. VARGHESE CHERIYAN  | 7. DR. P.T. SANTHOSH BABU  |
| 3. MRS. AMMINI GEORGE     | 8. DR. K. VARGHESE         |
| 4. MRS. SOSAMMA THOMAS   | 9. MRS. PREMY PRAKASH      |
| 5. MR. P.T. SUBHASH BABU  | 10. MRS. SHEELA BOYD       |

8. Rights, Powers and Duties of Board of Trustees.

- (a) All properties movable, immovable or of any other kind shall be in the name of the Trust and shall be administered by the Board of Trustees.
- (b) The business and affairs of the Trust shall be carried on and managed by the Board of Trustees.
- (c) The Board of Trustees shall have all such powers and shall perform all such functions as are necessary for the achievement and furtherance for the objects of the Society.
- (d) Without prejudice to the generality of the foregoing provisions, the Board of Trustees shall have the following powers and rights.
  - (i) To acquire by gift, purchase, exchange, lease or otherwise lands, building or other immovable and movable properties together with all rights appertaining thereto;
  - (ii) To construct and maintain buildings including rights to alter or improve them and to equip them suitably;
  - (iii) To manage all the properties of the Trust;
  - (iv) To raise funds for the trust by gifts, donations or in any other manner;
  - (v) To receive moneys, securities, instruments and or any other movable property for and on behalf of the trust;
  - (vi) To take loan from Banks, financial institutions, Co-operative societies, individuals, Association of Person, Trusts, Societies, Government, Governmental Agencies and Statutory Bodies and pledge, hypothecate, mortgage or create suitable charge as the circumstances required and of the properties movable or immovable and authorize office bearers or officers to perform such functions.

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10. MRS. SHEELA BOYD

- (vii) To enter into agreements for and on behalf of the Trust.
- (viii) To grant fellowships and scholarship and all monetary assistance on such terms and conditions as it may prescribe to such persons as it may select to carry on any research, investigations, study or publications in subject in which the Trust is interested.
- (ix) To sue and defend all legal proceedings on behalf of the Trust.
- (x) To manage, sell, transfer or otherwise dispose of any property movable or immovable of the Trust.
- (xi) To assign from time to time, such functions and duties and delegate such powers as it may deem it to the office bearers or others;
- (xii) To consider and approve the Annual Budget of the Trust;
- (xiii) To perform all such acts and do all such things as may be necessary for the proper management of the properties and affairs of the Trust;
- (xiv) To appoint an Auditor or Auditors for auditing the accounts of the Trust and report thereon;
- (xv) To make bye-laws in respect of the following matters;
  - [1] The Management of the properties, funds, affairs and work of the Trust.
  - [2] The procedure for the convening and conduct of the meeting of the Board of Trustees and such other bodies as may be set up from time to time including provisions for the transaction of business by circulation, proxy or otherwise as may be deemed fit;

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[3] Such other matters as may be found necessary from time to time.

- (xvi) To repeal, amend and modify the bye-laws.
- (xvii) To delegate all or any of its powers to a subcommittee or to any individual or official from time to time
- (xviii) To institute new or additional disciplines.
- (xix) To exercise control and discipline over the employees of the Trust.
- (xx) To prepare bye-laws for any of the matters for which they must be made for consideration and adoption by the Board of Trustees.
- (xxi) To appoint if it deems fit, delegates to represent the Trust in conference in India and abroad.
- (xxii) To purchase all such articles and materials as may be needed for the Trust and its work.
- (xxiii) To institute scholarships and to award them to deserving candidates and to render any financial aid to any deserving person to achieve the objects of the Trust.
- (xxiv) To appoint, from time to time such committees or persons as are required for any of the purposes of the Trust, and to assign and/or delegate thereunto such powers, duties and functions as it may deem fit;
- (xxv) To fill up the vacancies occurring in the Governing Body.

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(xxvi) To invite suitable persons as Patron Members and Associate Members as and when it deems necessary

(xxvii) To decide on the educational and training programmes and courses to be conducted by the Trust and to do all matters necessary for the same including seeking of approval of the Government/ Universities, Statutory bodies etc.

(xxviii) To assign or introduce the administration of the various institutions of the Trust to any other institutions, organization or Trust including selection of candidates and appointment of staff.

(xxix) To do all acts for the furtherance or objects mentioned in Sub Clauses 'A' to 'O' in the statement of objects in Article 3 of the Deed of Trust.

(xxx) The Founder Members shall have the right to recommend and secure admission for a child in any class of the school every year.

9. Office Bearers

The following shall be office Bearers of Board of Trustees:

A. President

B. Manager

C. Secretary

D. Treasurer

E. Administrator

F. Vice President

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- [1] The ~~President~~ <sup>Manager</sup> of the Board of Trustees shall be Prof. T. Babukutty, Nisha Dane, Punalur who shall hold office for a period of 5 years unless he opts to step down from the date of last assumption.
- [2] The ~~Manager~~ <sup>President</sup> of the Board of Trustees Sri. Varghese Cheriyan, S/o. C.K. Varghese, aged 78, River View, Nellippally P.O., Punalur for a period of 5 years unless he opts to step down from the date of assumption.
- [3] Dr. Santhosh Babu, Jayabharatham Bungalow, Punalur shall be the Treasurer for a period of 5 years unless he opts to step down from the date of last assumption.
- [4] P.T. Prakash Babu, Jayabharatham Bungalow, Punalur shall be the Secretary for a period of 5 years unless he opts to step down, from the date of last assumption.
- [5] The Administrator Mrs. Premy Prakash, Jayabharatham Bungalow, Elampal P.O., Punalur who shall hold office five years of time unless she opts to step down, from the date of last assumption.
- [6] The Vice President shall be Mrs. Sosamma Thomas, Panikkaru Veedu, Valacodu P.O., Punalur who shall hold office five years of time unless she opts to step down from the date of last assumption.

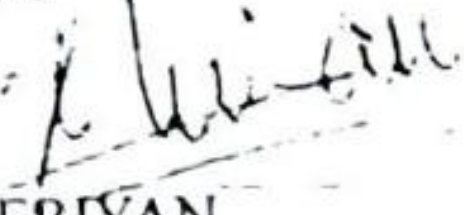
10. Rights, Duties and Powers of the office Bearers of the Board of Trustees

(1) President

- (a) To preside over the meeting of the Board of Trustees.
- (b) To exercise the rights and powers conferred on him under the Memorandum and the Rules and Regulations and byelaws of the Trust and also those which may be delegated or assigned to him by the Board of Trustees from time to time.

1. PROF. T. BABUKUTTY 

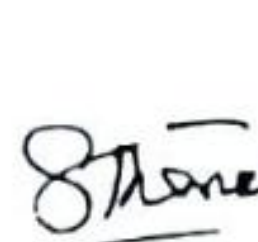
6. ER. P.T. PRAKASH BABU 

2. MR. VARGHESE CHERIYAN 

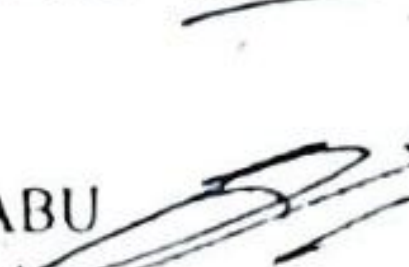
7. DR. P.T. SANTHOSH BABU 


3. MRS. AMMINI GEORGE 

8. DR. K. VARGHESE 

4. MRS. SOSAMMA THOMAS 

9. MRS. PREMY PRAKASH 

5. MR. P.T. SUBHASH BABU 

10. MRS. SHEELA BOYD 

(2) Manager

He/She shall be custodian of all the assets, institutions, moneys, movable and immovable properties of the Trust. He/She is authorised to:

- [a] Sign all documents and correspondence for and on behalf of the Trust
- [b] Make or authorize to make all disbursement of proper vouchers and to receive all moneys on proper receipts for and on behalf of the Trust.
- [c] To open and operate Bank accounts with either President or Treasurer.
- [d] To maintain all records of the Trust.
- [e] To execute the decisions of the Board of Trustees and General Body.
- [f] To perform all such acts and duties and exercise all such powers under the regulations and bye-laws of the Trust and also those which may be delegated or assigned to him by the Board of Trustees from time to time.
- [g] To appoint employees of all types for the institutions or centres of the Trust including paying remunerations to them, taking appropriate disciplinary actions and termination, if necessary.

(3) Secretary :

- [a] To issue all notices for the meeting of the Board of Trustees and General Body.
- [b] To keep or cause to be kept the minutes of the Board of Trustees and General Body.

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- [c] To represent the Trust or its institutions in all suit and legal proceeding and before civil, criminal, revenue and the judicial or quasi judicial authorities

(4) Treasurer

The Treasurer shall have the powers:

- [a] To keep or authorize to keep and maintain the accounts of the Trust.
- [b] To arrange for the audit of the accounts of the Trust annually.
- [c] To open and operate Bank accounts with either the Manager or President.

11. The President shall preside over the meeting of the Board of Trustees. In his absence, the Manager shall assume the position of President in the Board of Trustees Meeting. In the absence of the President, Vice President and the Manager, the members of the Board of Trustees present shall elect a President for the meeting. The decisions of the Board of Trustees shall be by a majority. In the event of a tie, the President of the Meeting shall have a casting vote. The quorum for the Board of Trustees shall be seven.

12. Funds of the Trust :

The funds of the Trust shall consist of the following:

- [a] Initial contribution raised by the Founder Members of the Trust.
- [2] Grants, if any, from the Government of India, State Governments and other like sources.
- [3] Grants and contributions from other corporate bodies, agencies, institutions and persons.

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- [4] Loans from Government, Financial Institutions, Trusts, Associations, Societies, Corporate Bodies and persons.
- [5] The fees collected from the institutions and donation received from any individual.

13. Initial capital expenses for registering and establishing the Trust by the Founder Members of the Trust will be refundable as and when the position of the Trust permits without affecting the development and progress of the Trust.

14. The Trust is to function solely for philanthropic or charitable purposes and not for purposes of profit.

We, the undersigned, Founder Members of the Toc H (Residential) Public School, hereby certify that the above is a true of the Rules and Regulations of the Trust framed and passed on 5<sup>th</sup> day of June, 2014.

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